

Quick Guide for Paper Submission to The 37th Asian Finance Association Annual Conference

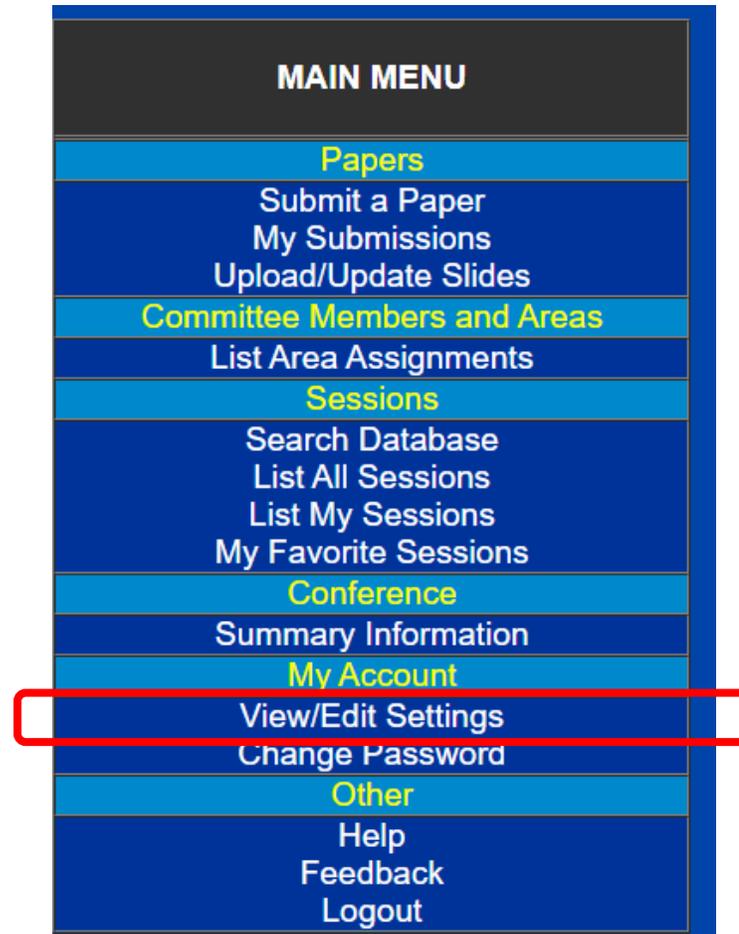
Step 1 : Log in the conference at the below link

https://editorialexpress.com/cgi-bin/conference/conference.cgi?action=login&db_name=AsianFA2025

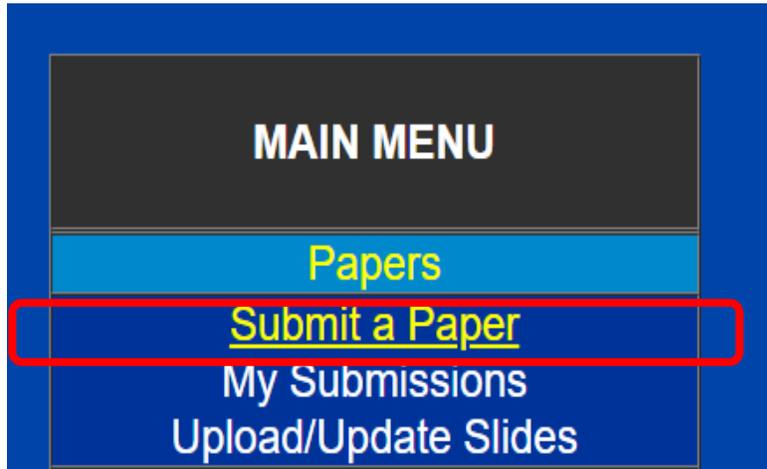
<i>Conference Maker</i>	
<u>The 37th Asian Finance Association Annual Conference</u>	
June 26 - 28, 2025	
The Center for Public and Business Administration Education (CPBAE) of National Chengchi University, Taiwan	
If you don't have an account:	If you have an account:
<input type="button" value="SIGN UP"/>	<input type="button" value="LOGIN"/>
Create your Conference Maker account by providing basic contact info and choosing a user ID/password. Then you can login to this or any other conference organized via Conference Maker.	If you signed up for a previous conference using Conference Maker, you can login with your existing user ID and password. Once in, you can submit papers, check their status, and obtain conference info.

Tip: If you don't have a Conference Maker account, you will need to create one first

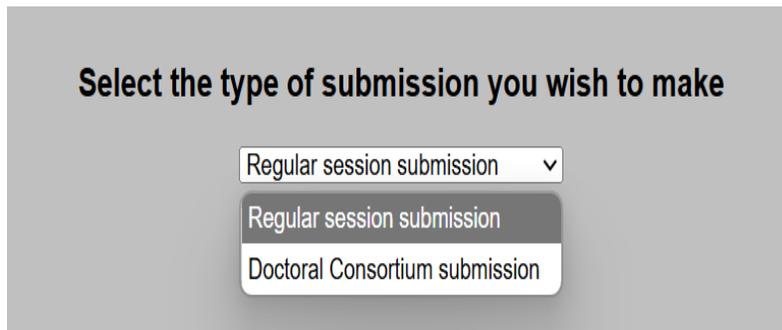
Step 2: Go to My Account => View/Edit Settings. Please confirm that your personal information (name, organization, department, **email**, etc.) are correct. **Important!! Please make sure that the e-mail you provide is accessible (active and able to receive e-mails)!!**



Step 3: Click **Papers=> Submit a Paper** in the MAIN MENU



Step 4: Select the **type of submission** you wish to make. If you are a PhD student and choose to submit to the Doctoral Consortium, your paper may be accepted either in the regular session or the Doctoral Consortium.



Step 5: Fill out Paper Submission Form and submit (items marked in blue are mandatory)

Paper Submission Form
(Items Marked in blue below are Mandatory)

Submitter	<input type="text"/> IMPORTANT: The submitter of a paper is the default presenter of it if the paper is selected for the conference program. If you will not present the paper you can still submit it, but you should change the submitter to the user ID of the person who will present it before the date of the conference.
Paper Title	<input type="text"/>
Are there coauthors besides the submitter?	<input type="radio"/> Yes, there are other coauthors (If you answer Yes , you will be prompted to enter the additional coauthors after completing this form) <input type="radio"/> No, no other coauthors of this submission
Type of Submission	Regular session submission <input type="button" value="v"/>
Area	Select Area <input type="button" value="v"/>
Keywords	<input type="text"/>
Abstract (1000 words max)	<input type="text"/>
Submitter's Comments (entered by submitter)	<input type="text"/>
Enter your submission (paper, required to submit)	Upload PDF file, 2 MB max <input type="button" value="選擇檔案"/> 沒有選擇檔案 (Click here for tips on generating readable PDF files)
Enter your slides (optional)	Upload PDF file, 2 MB max <input type="button" value="選擇檔案"/> 沒有選擇檔案 (Click here for tips on generating readable PDF files)

Step 6: You can **Edit, Add/Modify Authors, or Delete** the submission here. If you have co-authors and you know their conference maker accounts, you can add them here (your co-author will receive a notification email once you add them). If they don't have conference maker account, you could create accounts for them.

Edit Add/Modify Authors Delete	
Title	[Redacted]
Type of Submission	Regular session submission
Date submitted	2024-12-03 03:11:08
Date last edited	2024-12-03 03:11:08 by [Redacted]
Authors	[Redacted] (click here to add/modify authors)
Submitter	[Redacted]
Privacy Setting	Private (only Program Committee can see identity of authors/submitters of unaccepted submissions, enforced globally for all submissions via conference settings, the submitter's recorded choice is private)
Keywords	[Redacted]
Abstract:	[Redacted]
Full Paper (PDF file)	[Redacted]
First choice Area Assignment	Corporate Governance
Decision	Undecided
Edit Add/Modify Authors Delete	

Step 7: Go to Papers => My submissions to see your submission. You can Edit, Add/Modify Authors, or Delete your submission by click "ID".

MAIN MENU

- Papers
 - Submit a Paper
 - My Submissions
 - Upload/Update Slides
- Committee Members and Areas
 - List Area Assignments
- Sessions
 - Search Database
 - List All Sessions
 - List My Sessions
 - My Favorite Sessions
- Conference
 - Summary Information
- My Account
 - View/Edit Settings
 - Change Password
- Other
 - Help
 - Feedback
 - Logout

Click on the paper

ID	Submission Info	
28	Submission type: Regular session submission Area: Corporate Governance Decision: Undecided	KHTH

Edit Add/Modify Authors Delete

Title	
Type of Submission	Regular session submission
Date submitted	2024-12-03 03:11:08
Date last edited	2024-12-03 03:11:08
Authors	(click here to add/modify authors)
Submitter	
Privacy Setting	Private (only Program Committee can see identity of authors/submitters of unaccepted su enforced globally for all submissions via conference settings, the submitter's recorded cho
Keywords	
Abstract:	
Full Paper (PDF file)	
First choice Area Assignment	Corporate Governance
Decision	Undecided

Edit Add/Modify Authors Delete